COLLEGE OF ARTS AND SCIENCES
Committee of the Chairs
Minutes
April 19, 2016
8:00 am--UNA Board Room, Room 114

1. **Attendees:** Dean Carmen Burkhalter, Dr. Christopher Maynard, Dr. Yaschica Williams, Dr. Pete Rim, Dr. Jeffrey Bibbee, Dr. Cynthia Burkhead, Dr. Brenda Webb, Dr. Claudia Vance, Dr. Tim Collins, LTC W.C. Pruett, Dr. David McCullough, Dr. Tom Haggerty, Dr. Brent Olive, Dr. Craig Robertson, Dr. Cynthia Stenger, Dr. John Hodges, Dr. Bob Garfrerick, Dr. Francis Koti, Dr. Chiong-Yiao Chen, Dr. Richard Hudiburg and Dr. David Brommer.

   Approval of minutes from April 5th meeting- motioned for approval by Dr. Burkhead and seconded by Dr. Bibbee.

2. **Arts and Sciences Committee Updates:**
   a. Budget Committee—College Course Fee Proposal budget passed the GCC meeting, goes before the UCC today and then if passed it will go to the Board of Trustees in June.
   b. College Curriculum Committee—next meeting is Thursday, April 21st at 3:15 pm—Bibb Graves Board Room, 114.

3. **New Business:**
   c. COAD Updates:
      i. **Revision to sections 2.5.2 and 3.2.2 of Faculty Handbook – 15 Hour Teaching Load for Non-Tenure-Track Faculty:** By consensus, the word "request" was changed to "assign." This will be presented to the Shared Governance Executive Committee early in the fall semester.

      ii. **Revisit Four-Day Class Schedule for Summer Term:** By consensus, it was determined that the following 2017 summer class schedule for Monday through Thursday will be announced to department chairs early in the 2016 fall semester: 8-10:20, 10:30-12:50, 1-3:20, and 3:30-5:50. In addition, deans will need to develop plans whereby there is faculty representation at SOAR sessions, including those held on Fridays. Also, by consensus, it was determined that during the summer term, offices of all COAD members would remain open until 4:30 p.m. Monday through Friday, with deans asked to develop a protocol for departmental office contact (e.g., signs on doors directing students to the dean's office, etc.) Dean's office will send edited sign for office door. Please inform Rose Koopman of your Admin's decision of his or her summer schedule option. If you have major oppositions, please send your comments to the Dean's office.

      iii. **Selection Process for Center Directors:** By consensus, it was determined that Dr. Thornell will make an attempt to revise the present policy to add a selection process for directors, make clear that it is the director who submits the annual report to the Institutional Effectiveness

Committee using the online template/process, require an advisory board, and include a reporting structure in the purpose. Until that revision is made, Dr. Burkhalter was authorized to begin a search for the Sustainability Center Director position by: (1) creating a search committee with representation from all four colleges, (2) posting a position announcement, (3) collecting applications and holding interviews, (4) and making a recommendation to the Provost with endorsement from Dean Burkhalter.

iv. **Naming Opportunities:** Dr. Thornell reported that the College of Nursing building will be named after Don and Laura Harrison, the college will be named after the Anderson family, and that other naming opportunities are available to colleges, departments, centers, etc. for those who want to take the initiative to seek out such donors, once parameters are put in place for these various entities.

v. **Continuing Studies** is moving forward with a massage therapy certificate.

vi. **Office hours:** Faculty senate has put forward a proposal, office hours depending on type and delivery system of course, office hours will be worked out between faculty member and chair; not to exceed seven hours per week unless faculty member is in favor of that happening.

vii. **Commencement Speaker:** President will pick May commencement speaker. Arts and Sciences will pick the December commencement speaker. Areas to consider are Fine Performing Arts, Humanities and Social Sciences. Please send names to the Dean's office by Friday, April 23rd.

viii. **Request from Faculty and Staff Welfare Committee**- The committee is exploring the possible modification of the faculty handbook, to address the issue of faculty with administrative responsibilities. More information to come.

ix. **Core Competencies Committee**-Adding a fine arts requirement and asking that Literature go from 6 credit hours to 3. This report is attached.

d. **Honors Program in Relation to EPAFs**-Dean's office will create a proper procedure to avoid over/under payment of faculty. If a course has an Arts and Sciences prefix, the department needs to complete the EPAF. If someone (Honors College, for example) wants to pay for one of the courses, the amount needs to be transferred into the department's adjunct overload budget.

e. **Accreditation of Programs**—Rose has put together a list/chart of all COAS programs that are currently accredited or are seeking accreditation. Please send Rose and/or Dr. Maynard the names of programs in your department that are not currently accredited at UNA but are available for accreditation at other institutions.

f. **SACS-Evaluation of Adjunct Faculty:** In reference to information supplied by Celia Reynolds relative to compliance with C.S. 3.7.2, it was determined that the policies on adjunct faculty in the Faculty Handbook should be changed to align current practice with SACSCOC guidelines. Discussion of implementing yearly evaluation of adjunct faculty, in addition to course evaluations. More information to come.

g. **15-Hour Teaching Load for Non-Tenure Track Faculty**—As discussed in COAD, the word "request" was changed to "assign." The item was discussed and Dean Burkhalter will take comments to the next COAD meeting.

h. **Chair Nominations for GEWG- General Education Work Group**—full-time, tenured-track, faculty nominations. These nominees cannot currently be on the UCC committee. Please talk to your faculty members and send the names of interested faculty members to Piper before the next chairs meeting, which will be held on May 3rd in the UNA Board Room.

i. **Profiles in Excellence**—Faculty accomplishments, items that you would put on a CV: please send departmental information to Piper Golley by 12pm, April 28th. See attached PDF for more information.

Dr. Hudiburg motioned to end the meeting and it was seconded by Dr. Burkhead.

4. **Upcoming Dates and Announcements:**
    a. April 23rd—Military Science: 5K Run. Contact LTC Pruett for more information.
    b. April 28th—Due date for Profiles in Excellence (please submit to Piper Golley)
    c. May 2nd--Due date for Summer Schedule Options for Admins (please tell Rose)
    d. May 5th—Faculty/Staff Appreciation Luncheon, GUC Banquet Halls, 12:00 pm

Attachments:

Study abroad draft policy by Dr. Chong for study abroad opportunities.

ACHE attachments

Profiles in Excellence

Core Competencies

Chairs "SnapShot" of approved curriculum proposals

Protocol for Visiting Students Participating in UNA-Sponsored Study Abroad Programs

1. Visiting students (domestic or international) in good standing at their home university may apply to participate in UNA-sponsored study abroad programs.
   - Magellan Exchange Program (semester or year-long)
   - Faculty-led short-term study abroad programs (contingent on the approval of the trip leader)

2. Visiting students should follow the regular admission process to be admitted at UNA as transient students for study abroad.
   - Applications for the Magellan Exchange Program will be processed and approved by the Director of Global Engagement.
   - Applications for faculty-led programs will be processed and approved by the trip leader(s).

3. Visiting students should secure a written transient approval from their home institution and submit it to UNA to ensure the credits earned through UNA study abroad will transfer to their home institution.

4. Visiting students will be registered at UNA and will pay tuition based on their student status (resident or non-resident).

5. Visiting students may apply for a study abroad scholarship of $800. (Note: A new fund will be developed for visiting students participating in UNA-sponsored study abroad programs.)

6. Visiting students will receive a UNA transcript at the completion of their study abroad program.

7. For domestic students, the Admissions Office will register such students in Banner upon receiving the acceptance letter from the trip leader for faculty-led programs or from the Director of Global Engagement for Magellan Exchange Program.

8. For international students, the Office of International Affairs will register such students in Banner upon receiving the acceptance letter from the trip leader for faculty-led programs or from the Director of Global Engagement for Magellan Exchange Program.

Alabama Commission on Higher Education

Categories of Instructional Items—Public Senior Institutions

- The list is provided and to be <u>used only as a general guideline.</u>
- There may be exceptions to the information provided below.
- The list does not encompass all possible types of instructional items or instructional circumstances.
- The listing should not be used in lieu of consultation with ACHE Staff.

<u>Items subject to approval by the Commission:</u>

1. New instructional programs.
2. New off-campus sites outside of the institution's recognized service area.
3. New off-campus courses at sites outside the institution's service area.
4. New off-campus programs regardless of the location of the off-campus site.
5. New branch campuses.
6. New administrative units larger or more prominent than a department.
7. Mergers or consolidations of existing institutions.
8. Division of one institution into two institutions (one would be a new unit of instruction).
9. New units of instruction (colleges, centers, institutes, etc.) which offer coursework for academic credit.
10. New reasonable extensions and alterations of existing instructional programs (tracks, concentrations, options, etc.). Significant alteration of a curriculum of an existing academic program—even if no option, etc., is added—is also subject to Commission review and approval.
11. Mergers or consolidations of existing academic programs.
12. Change in degree nomenclature at the doctoral level (examples: EdD to PhD) of an existing program.

<u>Items to be submitted to the Commission as information items prior to implementation:</u>

1. Non-degree programs (pre-baccalaureate, post-baccalaureate, and post master's certificates). These are not listed in the Commission's Academic Program Inventory.
2. New off-campus sites in the institution's service area approved by the Commission.
3. Distance education programs.
4. The deletion of instructional programs from the Commission's Academic Program Inventory.
5. The change in name of an instructional program, the degree nomenclature (except for the doctoral level), or the CIP code by which it is listed in the Commission's Academic Program Inventory, if the objectives and content of the program remain the same.
6. The placing of a program on inactive status.
7. New administrative units at the department level.
8. New centers, institutes, etc., which do not offer courses for academic credit.

Matters handled in house, administratively, by the Commission staff:

1. Changes in names of options, tracks, etc., when there is no change in content or objective of the option or program. There is no requirement that such changes be submitted; however, we maintain a list of submitted changes in case of authorization questions.
2. Deletion of non-degree programs at senior institutions.
3. The change in the name of administrative units when neither the focus nor the scope of the unit changes.

Items that do not have to be submitted to the Commission:

1. The addition of new courses on the main campuses and instructional sites of institutions (including pre-1960 off-campus sites that are exempted by statute).
2. New courses offered through distance education delivery.
3. Off-campus instruction on military bases.
4. Off-campus instruction delivered at business or industrial sites for employees.
5. The addition of minors.
6. The deletion of courses, minors, concentrations.
7. The discontinuation of courses and programs on off-campus sites.
8. Mark- ups of catalogs showing changes.
9. Minor changes in the curriculum of a program if there is no change to the objective or overall program requirements.

ACHE Instruction web page:
http://www.ache.alabama.gov/Content/Departments/Instruction/Instruction.aspx

Additional information regarding Commission responsibilities:
http://www.ache.alabama.gov/Content/About%20Us/Responsibilities.aspx

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September 4, 2015

Alabama Commission on Higher Education (ACHE) Report – Leonard Lock, Director, Instruction and Special Projects, ACHE. This session of the ACGD Annual Retreat will focus on an update of activities and initiatives at the Alabama Commission on Higher Education (ACHE).

DISCUSSION TOPICS

National Council for State Authorization Reciprocity Agreements (NC-SARA)

Currently 11 approved SARA institutions in Alabama
NC-SARA/Alabama State Portal Agent
http://www.ache.alabama.gov/Content/SARA/AlaPortal.aspx

http://nc-sara.org/
http://nc-sara.org/states/alabama

Categories of ACHE Instructional Items – Public Senior Institutions

Post-Implementation
Process
Preliminary Analysis

June Commission Meeting

ACHE Strategic Plan

Legislative Update/Developments

ACHE Item Due Dates

Meeting Date	Deadline for Receipt of Certificate, Associate, and Baccalaureate Proposals	Deadline for Graduate Program Proposals
March 11, 2016	November 25, 2015	November 20, 2015
June 10, 2016	March 18, 2016	February 19, 2016
September 9, 2016	June 10, 2016	May 20, 2016
December 9, 2016	September 16, 2016	August 19, 2016

The deadlines in the table below are for all other regular meeting items, other than new program proposals (senior institutions) and new program applications (two-year institutions). These items include: 1. Both exempt and non-exempt Off-Campus items, 2. Extensions and Alterations of Existing Units of Instruction, 3. Information Items.

Meeting Date	Deadline for Receipt of Off- Campus, Extensions/Alterations, Information
March 11, 2016	January 15, 2016
June 10, 2016	April 8, 2016
September 9, 2016	July 8, 2016
December 9, 2016	October 7, 2016

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Good Morning everyone,

The 2016 Profile in Excellence issue will reflect activities occurring May 1, 2015 – April 30, 2016 (inclusive). Even those activities yet to occur during the month of April can be submitted, as they will have already taken place by the time the newsletter is published in early August. Simply report them in past tense. I apologize for not including this in my previous email and any confusion it may have caused!

Morgan Daniels
Executive Assistant, Associate Vice President for Academic Affairs
University of North Alabama
mdaniels@una.edu
256-765-4258

From: Daniels, Morgan Elizabeth
Sent: Monday, April 11, 2016 11:53 AM
To: Burkhalter, Carmen L. <cburkhalter@una.edu>; Carnes, Gregory A. <gacarnes@una.edu>; Lefort, Donna P. <dpjacobs@una.edu>; Pierce, Vicki G. <vgpierce@una.edu>; Davis, Melvin D. <mdavis2@una.edu>
Cc: Banks, Caleb H. <chbanks@una.edu>; Golley, Piper Schoppe <pgolley@una.edu>; Harmon, Betsy Holt <bhharmon@una.edu>; Koopman, Rosemarie S. <rkoopman@una.edu>; Tittle, Jennifer R. <jrtittle@una.edu>; Oakley, Kimberly W. <koakley@una.edu>
Subject: 2016 Profiles in Excellence

This is a request for information to include in the 2016 Profiles in Excellence. Please forward all material you have to me by Thursday, May 5th at mdaniels@una.edu . I need information from your college in the following areas:

- Publications and Presentations at Professional Meetings
- Artistic Performances and Exhibitions
- Grants Awarded.

All information should flow from faculty to Dept. Chair to Dean's offices and then to me. The attachment shows the format needed for all information. Also, all materials submitted should be for presentations, exhibits outside of the University of North Alabama, not for events/presentations made on campus.

Thank you for your time and please let me know if I can help in any way!

Morgan Daniels

Executive Assistant, Associate Vice President for Academic Affairs

University of North Alabama

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Authored and Presented Examples

Authored, "Intra-Event Precipitation Variability for the United States", *Physical Geography*, vol. 34(6): 456-470, 2013.

Coauthored with Barbara Cotton and Janet Gaston, "Survey of Antibiotic Resistance in Cell Phone and Computer Keyboard Isolated Bacteria," *BIOS*, 2013.

Presented, "Audit Report Timeliness in Local Governments: An Investigation of Entities Exceeding Reporting Deadlines," coauthored with D. Flesher and A.K. Pridgen, American Accounting Association Annual Meeting, Anaheim, CA, August 2013.

Co-Presented, "Color-Blind Harmony: From Fear to Funk, Race and Music in the Turbulent Sixties and Seventies in Muscle Shoals, Alabama", Music and Entertainment Industry Educators Association (MEIEA) conference in Nashville, TN, March 2014.

Artistic Performances and Exhibitions

Baritone soloist: *Walk With Me*, Walk With Me Foundation, Mississippi State University, Starkville, MS, October 21, 2013.

Group Exhibition: *Printmaking in Alabama Exhibition*, Alabama Artists Gallery, Montgomery, AL, May 4 – June 28, 2013.

Theatrical performance (staged reading): *STIENBRENNER*, supporting actor, Roundabout Theatre Company, American Airlines Theatre, New York City, NY, December 2013.

Recital Performance: River City Winter Clarinet Festival Soloist and Chamber Musician, University of Tennessee at Chattanooga, January 4, 2014.

Grants and Awards

2.1 million dollar grant, Department of Health and Human Services (HRSA), Opportunities for Entry into Nursing (OPEN), Financially Disadvantaged, Continuing four-year grant.

Awarded, "Best Music Video," ReelHeART International Film Festival, 2013.

To: President Kenneth D. Kitts, Vice-President of Academic Affairs John Thornell,
        Council of Academic Deans

From: Core Competencies Committee
        Dennis Balch (Chair), Lisa Blankinship, Chiong-Yiao Chen, Craig Christy, Clarissa Hall,
        Tom Haggerty, Andrew Luna (non-voting), Lisa Keys-Mathews, Chris Maynard, Melissa Medlin,
        Lee Renfroe, Kathleen Richards, Lynne Rieff, Beth Sewell, Jessica Stovall,
        Melissa Thornton (non-voting)

Date: April 12, 2016

Re: Core Competencies Committee Report

In August 2015, the Core Competencies Committee was asked to reconvene and review how the
recently revised set of core competencies should be addressed in the General Education curriculum.

The Committee, having completed its deliberations, presents this report for your consideration.

The Charge

As requested by Dr. Kitts and elaborated in discussion with Dr. Thornell, the Committee has pursued the
following charge:

- Propose any changes needed to align the General Education curriculum with the current core
  competencies.
- Establish a mapping between Areas/courses and competencies.
- Review competency assessment and propose improvements if needed.
- Address these issues explicitly: noncompliance with Alabama STARS re: fine arts; adequacy of
  policy regarding computer literacy.

Guiding Principles

The Committee has perceived these guiding principles as the context for pursuing its charge:

- When possible, increase student options for satisfying General Education requirements.
- Maintain academic freedom to explore/innovate in both teaching and assessment methods.
- Limit the overhead of ongoing General Education assessment while making it more effective.

Recommended Changes in General Education Curriculum

The Committee recommends the following adjustments to the General Education Curriculum in Area 2:

1. Require 3 hours of Fine Arts as part of the Area 2 requirement. This will ensure that Core
   Competency # 5, Aesthetic Awareness and Creativity, is addressed. This action will also align the
   UNA General Education curriculum with the Alabama STARS guideline.

2. Require 3 instead of 6 hours of sophomore literature. This accommodates the 3 hours of Fine
   Arts without adding hours to the General Education requirement, and still conforms to the
   Alabama STARS guideline.

Note that there is no STARS guideline for an oral communication course; we have retained the current requirement because our Effective Communication competency explicitly references the ability to speak professionally.

Here is a summary of the revised Area 2 (total of 12 hours):

2a: 3 semester hours from an oral communication course: COM 201

2b: 3 semester hours from one of the following fine arts courses:

AR 170	COM 133	TH 210
AR 281	MU 222	
AR 282	MU 244	

2c: 3-6 semester hours from the following literature courses:

EN 211	EN 221	EN 231	EN 233
EN 212	EN 222	EN 232	EN 234

2d: 0-3 semester hours from one of the following humanities courses (3 hours from this group is required if only three hours of literature is done):

FL100	GR 101	PHL 205	SP 102
FR 101	GR 102	RE 111	SP 201
FR 102	GR 201	RE 221	SP 202
FR 201	GR 202	RE 231	
FR 202	PHL 201	SP 101	

The Committee's view is that, while nonconformance to Alabama STARS carries no punitive accreditation consequence, conformance is desirable in that it reduces friction in the in-state transfer process. Note that students transferring to UNA from within the state have constituted 64-67% of the total transfer population in 2013-2015 fall terms, so reducing the exceptions we need to deal with not only improves student experience, but also reduces administrative complexity.

Descriptive Mapping between Areas/Courses and Competencies

As part of its due diligence, the Committee performed a mapping of the revised core competencies and the courses in the General Education program. This was done from two perspectives: Committee review of course syllabi and department chair survey. Courses which were perceived to address a core competency by both sets of reviewers were identified as clearly addressing the core competency. The following summary of the descriptive mapping illustrates the perceived consensus coverage of the revised competencies:

	1 Information Literacy	2 Critical Thinking	3 Effective Communication	4 Scientific Literacy	5 Aesthetic Awareness and	6 Cross-cultural and Global Perspective	7 Informed Citizenship
Percentage of 94 GE Courses Perceived to Address Each Core Competency	52%	77%	57%	46%	31%	53%	46%

This information was used as guidance for constructing the prescriptive mapping described in the following section. To indulge in a simple analogy, we have chosen to recommend the location of the most heavily traveled paths for constructing the paved walkways. An appendix to this report contains full detail of both the descriptive and the prescriptive mappings.

Prescriptive Mapping between Areas/Courses and Competencies

In order to limit the overhead of assessment, the Committee recommends the following:

1. We do not assess a core competency in every course that may address the competency.
2. Each competency should be assessed in two Areas whenever possible (Scientific Literacy and Aesthetic Awareness and Creativity are exceptions).
3. All courses in an Area should address and be assessed for two competencies regarded as essential for courses in that Area. Courses may address as many competencies as appropriate, but will only be assessed for the two "prescribed" for the Area.

This approach should streamline the assessment program and avoid gaps in addressing the competencies.

The table below illustrates this recommendation. Highlighted cells indicate the competencies targeted for assessment for courses in each Area. Note that the Scientific Literacy competency is addressed only by Area 3 courses, and the Aesthetic Awareness and Creativity competency is addressed only by Area 2b courses. An appendix to this report contains full detail of both the descriptive and the prescriptive mappings.

Area	1 Information Literacy	2 Critical Thinking	3 Effective Communication	4 Scientific Literacy	5 Aesthetic Awareness and Creativity	6 Cross-cultural and Global Perspective	7 Informed Citizenship
1 Composition	x		x				
2a Communications		x	x				
2b Fine Arts					x	x	
2c Literature	x						x
2d Optional Humanities			x			x	
3 Math, Natural Science		x		x			
4 History, Social Science						x	x

Assessment Methods

The last comprehensive assessment of General Education courses was done as part of the last SACS Compliance Certification Report (2011). Since then, a revised set of Core Competencies has been adopted (2014) and published in the 2015-2016 UNA Undergraduate Catalog. During this period of review and change, General Education assessment reporting at University level has been suspended, although some departments have maintained an assessment routine.

Part of the Committee's due diligence surveyed methods used for General Education assessment across the departments. Owing to the hiatus in institutional assessment, some departments were unable to provide a substantive response.

The following table shows that all who reported assessment methods used direct methods, with most opting for embedded assignments.

Assessment Method	Number of Courses	Percentage of All Courses
n/a	44	47%
Embedded Exam	23	24%
Embedded Paper	14	15%
Pre/Post test	11	12%
Major Field Test	2	2%

The Committee recommends the following:

- Choice of assessment methods should continue to be done at the discretion of departments, subject to the following constraints, which appear to be current practice:
  - Methods used should continue to provide direct rather than indirect assessment.
  - All sections of the same course should use the same assessment instrument.
  - Different courses within the same General Education Area should be able to use different types of assessment methods.
- The Committee believes that a shared paradigm for reporting would lower the overhead of an ongoing assessment program and make results more useful at multiple levels in the institution. Developing and successfully deploying such a paradigm would be a complex and possibly contentious process. The Committee recommends that a group with appropriate technology insight and broader department chair representation be chartered to investigate this possibility and to ensure that any solution is
  - Efficient (imposes low overhead for reporting individuals)
  - Automated (e.g., an LMS-based rubric)
  - Directed at assessment, not personnel performance evaluation

Computer Literacy

The Committee was requested to review the adequacy of the current policy regarding Computer Literacy, stated on page 65 of the 2015-2016 Undergraduate Catalog: "All students are required to attain computer literacy through discipline-based instruction within their major fields or through an additional three-semester hour computer course." This requirement is typically addressed through an Area V requirement specific to each degree program.

The Committee's survey of current practice found that a discipline-specific course is most often specified, CIS 125 (Business Applications of Microcomputer Software) is the most frequently used generic option, and CS 135 (Computer Skills for Problem Solving) or CS 155 (Computer Science I) are also used.

Departments	CIS 125 is sufficient	Use a discipline specific course	Need another course that fits better	Use CIS 125 or the discipline specific course	Use CS 135 or CS 155	Use CIS 125 or CS 135	Don't have an undergraduate program
24/30 responses	3	10	0	4	1	3	3*

There seems to be no sense among the community of department chairs nor within the Committee that this approach is inadequate. There is sufficient policy flexibility to allow departments to modify the Area V requirement to specify an appropriate course to enhance discipline-specific technology literacy.

The Committee recommends that the phrase "computer literacy" be replaced with "technological literacy" on page 65 of the 2015-2016 Undergraduate Catalog. This would now read as follows:

Technological Literacy.

All students are required to attain technological literacy through discipline-based instruction in their major fields or through an additional three-semester hour computer course.

Appendix: Combined Details of Descriptive and Prescriptive Mappings

Descriptive Mapping
2 = Both Committee reviewer and Department Chair find competency coverage.
1 = Either Committee reviewer or Department Chair finds competency coverage.
blank = Neither Committee reviewer nor Department Chair finds competency coverage.

Prescriptive Mapping
Highlights indicate competencies prescribed for each Area to cover.
Green = no issue.
Yellow/Orange = either Department Chair or Committee reviewer does not find coverage.
Red = needs corrective action

Area	Area Description	Course	Course Title	1. Information Literacy	2. Critical Thinking	3. Effective Communication	4. Scientific Literacy	5. Aesthetic Awareness and Creativity	6. Cross-cultural and Global Perspective	7. Informed Citizenship
1	Written Composition	EN 111	First-Year Composition I	2	2	2			1	
		EN 112	First-Year Composition II	2	2	2			1	
		EN 121	First-Year Composition Honors I	2	2	2			1	
		EN 122	First-Year Composition Honors II	2	2	2			1	
2a	Humanities and Fine Arts	COM 201	Fundamentals of Speech	1	2	2				2
2b	Humanities and Fine Arts	AR 170	Art Appreciation	2	2	2		2	2	
		AR 281	Art History Survey I	1	2	2		2	2	
		AR 282	Art History Survey II	1	2	2		2	2	
		COM 133	Cinema Appreciation	1	2	2		2		2
		MU 222	Music Appreciation	2	1	1		2	2	1
		MU 244	Survey of Music Literature	2	1	1		2	2	
		TH 210	Theatre Appreciation	1	2			2	2	1
			Area 2b red highlight--neither Dept. Chair nor syllabus review finds coverage.							
2c	Humanities and Fine Arts	EN 211	Survey of English Literature	2	2	2	1	2	2	2
		EN 212	Survey of English Literature	2	2	2	1	2	2	2
		EN 221	American Literature through Whitman	2	2	2	1	2	2	2
		EN 222	American Literature from Whitman to the Present	2	2	2	1	2	2	2
		EN 231	Literature of the World I	2	2	2	1	2	2	2
		EN 232	Literature of the World II	2	2	2	1	2	2	2
		EN 233	Honors Literature of the World I	2	2	2	1	2	2	2
		EN 234	Honors Literature of the World II	2	2	2	1	2	2	2
2d	Humanities and Fine Arts	FL 100	Introduction to Language	2	2	1	1		1	1
		FR 101	Introductory French			2			1	
		FR 102	Introductory French			2			1	
		FR 201	Intermediate French			2		1	1	1
		FR 202	Intermediate French			2		1	1	1
		GR 101	Introductory German			2			2	
		GR 102	Introductory German			2			2	
		GR 201	Intermediate German	1	1	2		1	2	1
		GR 202	Intermediate German	1	1	2		1	2	1
		PHL 201	Introduction to Philosophy	2	2	2			2	2
		PHL 205	Ethics	2	2	2			2	2
		RE 111	World Religions	2	2	2		1	2	2
		SP 101	Introductory Spanish	1	1	2			2	
		SP 102	Introductory Spanish	1	1	2			2	
		SP 201	Intermediate Spanish			2		1	1	1
		SP 202	Intermediate Spanish			2		1	1	1
			Dept. Chair finds coverage; syllabus needs clarification.							

Descriptive Mapping
  2 = Both Committee reviewer and Department Chair find competency coverage.
  1 = Either Committee reviewer or Department Chair finds competency coverage.
  blank = Neither Committee reviewer nor Department Chair finds competency coverage.

Prescriptive Mapping
  Highlights indicate competencies prescribed for each Area to cover.
  Green = no issue.
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Area	Area Description	Course	Course Title	1. Information Literacy	2. Critical Thinking	3. Effective Communication	4. Scientific Literacy	5. Aesthetic Awareness and Creativity	6. Cross-cultural and Global Perspective	7. Informed Citizenship
3	Natural Sciences and Mathematics	BI 101	Introductory Biology	1	2		2			2
		BI 102	Introductory Biology	1	2		2			2
		BI 111	Principles of Biology	1	2	1	2			2
		BI 112	Principles of Biology	1	2	1	2			2
		CH 101	Introductory Chemistry		1		2			1
		CH 101L	Introductory Chemistry Laboratory		2		2			
		CH 102	Introduction to Organic and Biochemistry		1		2			1
		CH 102L	Introduction to Organic and Biochemistry Laboratory		2		2			1
		CH 111	General Chemistry		1		2			1
		CH 111L	General Chemistry Laboratory		2		2			
		CH 112	General Chemistry		1		2			1
		CH 112L	General Chemistry Laboratory		2		2			
		ES 131	Earth Science/Physical Geology	2	2	2	2	2	2	2
		ES 132	Historical Geology	2	2	2	2	2	2	2
		ES 133	Earth Science/Earth Systems	2	2	2	2	2	2	2
		ES 247	Sustainable Earth	2	2	2	2	2	2	2
		GE 111	Principles of Physical Geography I	2	2		2		1	1
		GE 112	Principles of Physical Geography II	2	2		2		1	1
		MA 110	Finite Mathematics	1	2		2			1
		MA 111	Mathematical Reasoning for the Arts	1	2		2	2		1
		MA 112	Pre-calculus Algebra	1	2		2			1
		MA 113	Pre-calculus Trigonometry	1	2		2			1
		MA 115	Pre-calculus Algebra and Trigonometry	1	2		2			1
		MA 125	Calculus I	1	2		2			1
		MA 126	Calculus II	1	2		2			1
		MA 147	Elementary Statistics	1	2	1	2		1	1
		MA 227	Calculus III	1	2		2			1
		MA 237	Linear Algebra	1	2		2			1
		MA 238	Applied Differential Equations I	1	2		2			1
		PH 101	Interactive Physics	2	2	2	2	2	2	2
		PH 121	Introductory Physics	2	2	2	2	2	2	2
		PH 125	Descriptive Astronomy	2	2	2	2	2	2	2
		PH 241	General Physics I	2	2	2	2	2	2	2
		PH 242	General Physics II	2	2	2	2	2	2	2
		PH 251	Technical Physics I	2	2	2	2	2	2	2
		PH 252	Technical Physics II	2	2	2	2	2	2	1

Dept. Chair does not find coverage; syllabus review finds coverage.

Area	Area Description	Course	Course Title	1. Information Literacy	2. Critical Thinking	3. Effective Communication	4. Scientific Literacy	5. Aesthetic Awareness and Creativity	6. Cross-cultural and Global Perspective	7. Informed Citizenship
4	History, Social and Behavioral Sciences	COM 205	Communication in a Global Age	2	2	2			2	2
		EC 251	Principles of Macroeconomics		2		2		2	2
		EC 252	Principles of Microeconomics		2		2		1	2
		ED 299	Human Growth and Development		1				1	1
		FL 101	Introduction to Global Studies	2	2	2	1		2	2
		FL 101H	Honors Introduction to Global Studies	2	2	2	1		2	2
		FL 201	Global Perspectives through Study Abroad	2	2	2		2	2	2
		FL 204	Introduction to Latin American Studies	2	2	2		2	2	2
		GE 102	World Regional Geography	2	1		2		2	2
		GE 260	Human Geography	1		1	1		2	2
		HI 101	Survey of World Civilization To 1500	2	2	2			2	2
		HI 102	Survey of World Civilization Since 1500	2	2	2			2	2
		HI 201	United States History To 1877	2	2	2			2	2
		HI 202	United States History Since 1877	2	2	2			2	2
		HPE 175	Essentials of Healthy Living	2	2		2		2	1
		HPE 213	Foundations of Health	2	2		1		1	1
		PS 241	United States Government and Politics	2	2	1	1		2	2
		PS 251	Global Politics and Society	2	2	1	1		2	2
		PY 201	General Psychology	2	2		2		1	1
		SO 221	Introductory Sociology	2	2	2	2	1	1	1
		SO 222	Current Social Problems	2	2	2	2		1	1
		SRM 200	Leisure in Contemporary Society	1	1				2	2
			Dept. Chair does not find coverage; syllabus review finds coverage.							
			Dept. Chair finds coverage; syllabus needs clarification.							

Descriptive Mapping
2 = Both Committee reviewer and Department Chair find competency coverage.
1 = Either Committee reviewer or Department Chair finds competency coverage.
blank = Neither Committee reviewer nor Department Chair finds competency coverage.

Prescriptive Mapping
Highlights indicate competencies prescribed for each Area to cover.
Green = no issue.
Yellow/Orange = either Department Chair or Committee reviewer does not find coverage.
Red = needs corrective action

COAS Undergraduate Proposals

All of the items below passed and will be presented to the UCC on June 7th

1. **Consideration of the requests from the Department of Communications:**
   a. Proposed revision in name of concentration from Public Communication to Human Communication
   b. Proposed name change of minor from Public Communication to Human Communication
   c. Proposed change in catalog wording

2. **Consideration of the request from the Department of Music:**
   a. Proposed change in catalog statement concerning requirement for large-ensemble participation for music majors.

3. **Consideration of the request from the Department of English:**
   a. Proposed change in course title for EN 211, 211H, 212, and 212H, change from Survey of English Literature to Survey of British Literature.

4. **Consideration of the requests from the Department of Math:**
   a. Proposed change to MA 181H (1): Freshman Honors Seminar
      i. Increase credit count from 1 to 2 hours.
      ii. Revision of course description
      iii. Revision of course title

5. **Consideration of the request from the Department of Physics and Earth Science:**
   a. Proposed change in course offering time for ES 445 (4): Mineralogy.